

SOP on Challan Receive from Distributor to Dealer

Requirement: Some issues related to doorstep delivery are coming up. During inspection, in case of stock mismatch, it cannot be ascertained whether FPS dealer has received the entire allocated quantity or not.

To ensure doorstep delivery of entire allocated quantity an order has been issued vide No.625-FS/Sectt./Food/4M-01/08 dt.23.02.2022 that Distributor/Wholesaler shall conduct doorstep delivery only with system-generated challan.

The department has developed and introduced a online module to accept e-challan by FPS dealers through anyone of the online platform, Portal or Mobile Apps or e-PoS in an easier way to ensure reflection of the quantity received by FPS dealers in system.

FPS dealers may accept challan in anyone of following ways:

- 1) By doing Dealer's login in Supply Portal (as available earlier.)
- 2) By using e-POS available with the FPS dealers.
- 3) By using KhadyaSathi Amar Ration Mobile App (Available at Play Store)
- 4) **Note: Dealer has to accept any challan only once and through any one of the above 3 methods.**

Step by step description of the newly added modules are given below: -

Challan receive through ePOS

Step-1: - In POS, Dealer will login with their credential then click on “Stock Management” from the menu list.



Step-2: -Dealer will click on “Stock Receive” from the menu list.



Step-3: - Dealer will choose “Month” from the dropdown list and click on “Search” button.

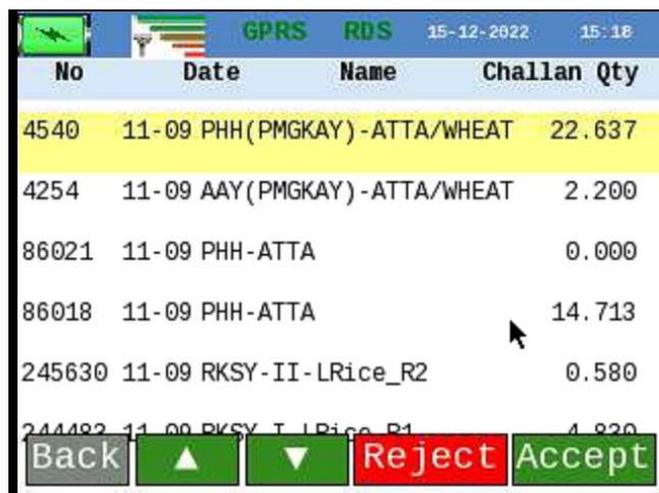


Month: 01-2023

- 01-2023
- 11-2022
- 12-2022

Buttons: Back, Search

Step-4: List of available challan will be displayed for either acceptance or rejection. Dealer will select the desired challan and click on Reject/ Accept button. Once the challan has been accepted or rejected it will be removed from the list.



No	Date	Name	Challan Qty
4540	11-09	PHH(PMGKAY)-ATTA/WHEAT	22.637
4254	11-09	AAY(PMGKAY)-ATTA/WHEAT	2.200
86021	11-09	PHH-ATTA	0.000
86018	11-09	PHH-ATTA	14.713
245630	11-09	RKSY-II-LRice_R2	0.580
244482	11-09	RKSY-I-LRice_R1	4.820

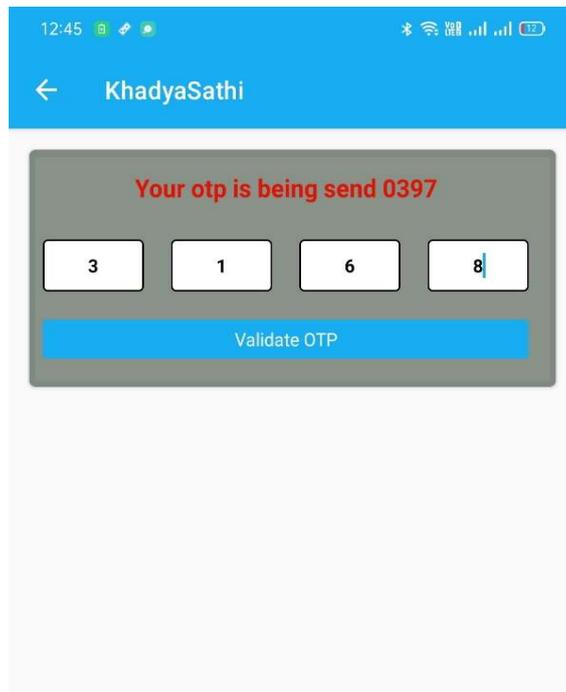
Buttons: Back, Up arrow, Down arrow, Reject, Accept

Challan receive through” Mobile App” KhadyaSathi- Amar Ration

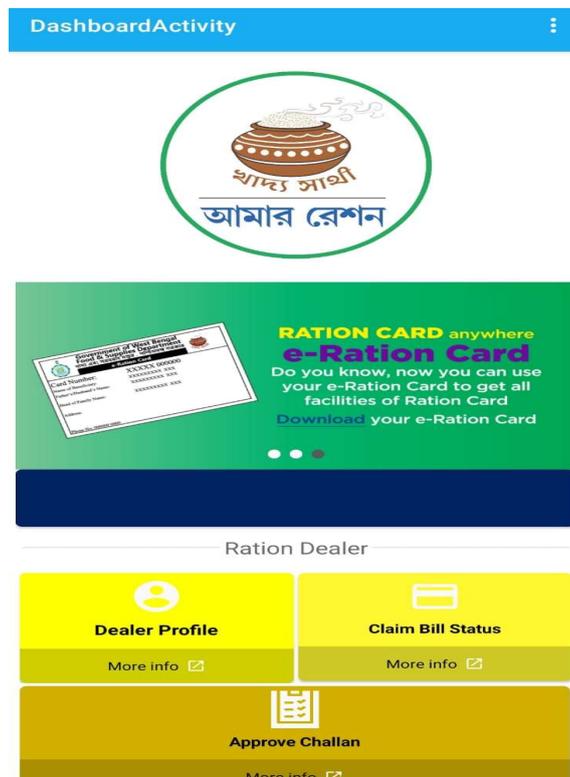
Step-1: Dealer will login with their credential into the KhadyaSathi-Amar Ration App.



Step-2: An OTP will be sent to registered mobile number. Dealer will insert the OTP to proceed.



Step-3: Dealer will choose the option “Approve Challan” from menu list.



Step-4: Dealer will select the year and month from the dropdown boxes and the list of available challan for acceptance or rejection will be shown with details.

The screenshot shows the 'Approve Challan' screen. At the top, there is a blue header with a back arrow and the text 'Approve Challan'. Below the header, there are two dropdown menus: 'Select Allocation Year' set to '2022' and 'Select Allocation Month' set to 'November'. A green 'SUBMIT' button with a checkmark is positioned below these menus. Underneath, a white box contains a list of details:

Wholesaler Name	Smt. SIBANI GUIN(736)
Allocation Month	11
Allocation Year	2022
Item Name:	PHH(PMGKAY)-RICE
Challan No	260333
Quantity(In Quintal)	94.35
CreatedOn	28-11-2022

Step-5: Dealer will click on the challan and a dialogue box will appeared. Now, the dealer will either accept or reject or may cancel and go back to the challan page.

The screenshot shows the 'Approve Your Allocation' dialog box overlaid on the 'Approve Challan' screen. The dialog box has a blue header with the text 'Approve Your Allocation'. Below the header, it says 'PLEASE MANAGE ALLOCATION'. There are three buttons: a blue 'CANCEL' button, a green 'ACCEPT' button, and a red 'REJECT' button. The background screen is dimmed, showing the same dropdown menus and details as in the previous screenshot.

Step-6: If Dealer will reject then he or she has to select the reason listed as either Poor Quality or Quantity Mismatch and then a message

“Your information is saved successfully” will be displayed on the screen and the process will be completed.

